



U.S. Department  
of Transportation

**Federal Railroad  
Administration**

1200 New Jersey Avenue, SE  
Washington, DC 20590

March 24, 2021

Dear Business Owner/Representative:

We are writing to you today because we need your help.

The Federal Railroad Administration (FRA) was created by the Department of Transportation Act of 1966 and is one of 10 agencies within the U.S. Department of Transportation concerned with intermodal transportation. Our mission is to enable the safe, reliable, and efficient movement of people and goods for a strong America, now and in the future. We are also committed to ensuring fair contracting practices with businesses in the industries that provide goods and services to FRA funded projects.

Your business was selected to participate in a survey designed to measure your experiences and perceptions, even if you have never performed any work for the FRA as a prime or sub-contractor. To have a clear picture of our contracting practices, we need the voluntary participation of all types of firms who could potentially serve the needs of the FRA. The National Opinion Research Center (NORC) at the University of Chicago is conducting this short survey on our behalf. They recently sent you a letter asking you to participate but they have not heard from you yet.

We understand that you have many demands on your time. It is only because you are so important to the survey that I am asking you to access the survey and complete it. Businesses in the study are selected randomly, but in a scientifically balanced way, to ensure that they accurately represent your industry. Substitution is not allowed, because that could lead to bias. Literally no other business can take your place. We rely on voluntary participation by you, and many other public-spirited business people, to make this study a success. I ask that you please take the time to complete this 5-7 minute survey.

You can access your survey by entering this web address into your browser: [fradisparitysurvey.org](http://fradisparitysurvey.org). You will need a PIN to login. The PIN for your company is: [PIN]

If you wish to speak to someone about the study, the NORC team can be reached at 877-324-4106.

Sincerely,

A handwritten signature in blue ink, appearing to read "Amit Bose".

Amit Bose  
Acting Administrator